



LALAWIGAN NG BULACAN
Pamahalaang Bayan ng Baliwag
 TANGGAPAN NG PUNONGBAYAN

ADMINISTRATIVE ORDER NO. 014

Series of 2019

AN ORDER CREATING A TECHNICAL WORKING GROUP (TWG) FOR THE ORGANIZATION OF THE ONE-STOP SHOP FOR CONSTRUCTION PERMIT IN THE MUNICIPALITY OF BALIWAG, BULACAN

WHEREAS, the President of the Philippines, Rodrigo Roa Duterte, has made it imperative for all agencies and operating units of government to cut red tape and streamline processes for rendering services to the public;

WHEREAS, the President, in his 2017 State of the Nation Address, reiterated his directive to all government agencies with frontline services “for speedy reforms” that will further streamline their respective services;

WHEREAS, on January 4, 2018, the Department of Interior and Local Government (DILG), Department of Public Works and Highways (DPWH), Department of Information and Communications Technology (DICT) and the Department of Trade and Industry (DTI) issued Joint Memorandum Circular No. 2018-01 entitled, “Guidelines in Streamlining the Processes for the Issuance of Building Permits and Certificates of Occupancy” which aims to set service standards in processing building permits and certificates of occupancy by Local Government Units (LGUs).

WHEREAS, in order for the Municipality of Baliwag to better serve its constituents thru streamlined processes, there is a need to create a Technical Working Group (TWG) that will plan and implement the One-Stop Shop for Construction Permit;

NOW, THEREFORE, I, FERDINAND V. ESTRELLA, Municipal Mayor, Baliwag, Bulacan, by virtue of the powers vested in me as Mayor, do hereby order the creation of a Technical Working Group that will plan and implement the One-Stop Shop for Construction Permit in the Municipality of Baliwag and prescribe their duties and functions;



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Section 1. Composition.

Chairman: Municipal Engineer
Members: Municipal Administrator
Municipal Planning and Development Coordinator
Municipal Assessor
Municipal Treasurer
Business Permit and Licensing Officer
Investment and Promotions Officer
Municipal Information and Communications Technology Officer
Bureau of Fire Protection Representative
Barangay Chairman, Tangos, Baliwag
Barangay Chairman, Poblacion, Baliwag
Barangay Chairman, Pagala, Baliwag
Barangay Chairman, Pinagbarilan, Baliwag

Section 2. Duties and Functions.


1. Conduct meetings in pursuit of the objectives of the creation of this TWG;
2. Prepare the Implementing Rules and Regulations for the issuance of Building Permits and Certifications of Occupancy;
3. Organize the One-Stop Shop for Construction Permit;
4. Prepare monitoring reports of the progress and needs of the implementation;
5. Other tasks necessary and desirable in the full implementation of the program.

Section 3. Repealing Clause. All orders issued and/or parts thereof contrary to or inconsistent with the provisions of this order are hereby repealed, modified or amended accordingly.

Section 4. Separability Clause. If any section or part of this Administrative Order is held unconstitutional or invalid, the other sections or provisions not otherwise affected shall remain in full force or effect.

Section 5. Effectivity Clause. This order shall take effect immediately upon signing hereof and remains effective and binding unless revoked, repealed or modified.

Done this 20th day of September, 2019 at the Municipality of Baliwag, Bulacan, Philippines.


FERDINAND V. ESTRELLA
Municipal Mayor

By the Mayor:


ENRIQUE V. TAGLE
Municipal Administrator