



LALAWIGAN NG BULACAN
Pamahalaang Bayan ng Baliwag

TANGGAPAN NG PUNONGBAYAN

ADMINISTRATIVE ORDER NO. 003 S. 2018

**ORDER CREATING THE EMERGENCY RESPONSE TEAM OF THE MUNICIPAL
GOVERNMENT OF BALIWAG PURSUANT TO EXECUTIVE ORDER NO. 44 S. 2016**

WHEREAS, the Municipality of Baliwag has created an Executive Order establishing an emergency response mechanism for the Municipality of Baliwag which primary function is to develop response protocols on different types of emergencies and develop expertise and competency of the Disaster Risk Reduction Management members, schools, private sector, and other stakeholders in the community;

WHEREAS, to comply and implement the provisions of Executive Order no. 44. S.2016 of Baliwag, there is a need to reorganize the Emergency Response Team of the Municipality who will be trained and spearhead the implementation of the Emergency Response Mechanism in the local government;

NOW, THEREFORE, I, FERDINAND V. ESTRELLA, Municipal Mayor of the Municipality of Baliwag, Bulacan by virtue of the powers vested in me by law do hereby order:

SECTION 1. CREATION AND COMPOSITION. The Emergency Response Team of the Municipal Government of Baliwag is hereby created with the following composition:

- Chair : MR. HEHERSON CRUZ
Archive and Records Office
- Vice- Chair : MR. RODRIGO TORRES III
Business Permit and Licensing Office
- Members : MR. CHRISTOPHER REX SANTOS
Municipal Assesor's Office

**DUGONG
BALIWAG
PUSONG
BALIWAG**

Serbisyong May Malasakit

MR. SHERWIN CRUZ
Municipal Social Welfare and Development Office

MS. AIMEE JIMENEZ
Municipal Agriculture Office

MS. RUBY VIQUIERA
Local Civil Registry Office

MR. RODERICK GONZALES
Municipal Accounting Office

MR. MICHAEL ANGELO SANTOS
Public Information Office

MS. JANINA MANAHAN
Municipal Information Communications Office

MS. ANGELINA DELA CRUZ
Baliwag Traffic Management Office

MR. JONAS FRANSISCO
Municipal Economic Enterprise Management Office

MR. RAMEL NANEZ
Sangguniang Bayan

MR. RONALD CASTRO
Municipal Mayor's Office

MR. NICO DELA ROSA
Municipal Budget Office

MR. MARIO JOJO MANAHAN JR.
Municipal Engineering Office

MR. LUZ TOMMY PINEDA
Municipal Planning and Development Office



MR. JOHN PAUL CAJUCOM

General Services Office

MS. JOSEPHINE NICOLAS

Municipal Health Office

MR. FLOYD OBANA

Municipal Environment and Natural Resources Office

MR. JOHN CRISTEL BANDAY

Human Resource Management Office

MR. MARCOS REYES

Sanitation Services

MR. JOHN PAUL HIPOLITO

Municipal Tourism Office

MR. ARNEL DIONISIO

Public Employment Services Office

MS. MA. CRISTINA CORDERO

Sports Development Office

MR. REGINO MACASPAC

Business Permit and Licensing Office

MS. FLOCERFIDA VELASQUEZ

Community Affairs Office

MR. JOSE NILO FERNANDO

Municipal Treasury Office

MR. JOHN PATRICK DELA CRUZ

Department of Interior and Local Government

MR. JAYPEE ALFONSO

Commission on Election



MR. ALBERT DAVID JOSE
Logistics Office

SECTION 2. PURPOSE.

- A. Develop policies, guidelines, plans and programs to prevent and mitigate emergencies;
- B. Formulate guidelines to define the rules of engagement, procedures, coordination and sharing of resources and responsibility;
- C. Organize and coordinate all sectors for preparedness on emergencies;
- D. Provide the technical assistance and capability development;
- E. Integrate emergency preparedness plan on all sectors; and
- F. Other duties necessary in the effective implementation of the Administrative Order.

The Emergency Response Team shall be trained by the Municipal Disaster Risk Reduction Management Office on Emergency Response procedures and prepare the Municipal Disaster and Emergency Preparedness Plan.

SECTION 2. REPEALING CLAUSE. All previous executive orders and issuances which are inconsistent herewith are hereby repealed or modified accordingly.

SECTION 3. EFFECTIVITY CLAUSE. This order shall take effect immediately.

DONE this 14th day of February 2018 at the Municipal Hall of Baliwag, Bagong Nayan, Baliwag, Bulacan.


FERDINAND V. ESTRELLA
Municipal Mayor

By the Mayor:


ENRIQUE V. TAGLE
Municipal Administrator

MUNICIPALITY OF BALIWAG



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