



PROVINCE OF BULACAN
City Government of Baliwag
OFFICE OF THE MAYOR

ADMINISTRATIVE ORDER NO. 002 S. 2023

**ACTIVATING THE INCIDENT COMMAND SYSTEM OF THE CITY OF BALIWAG FOR
THE OBSERVANCE OF HOLY WEEK 2023**

WHEREAS, Sections 4 and 5 of the 1987 Philippine Constitution articulates that “it is the prime duty of the government to serve and protect the people; and that the maintenance of peace and order, the protection of life, liberty, and property, and promotion of the general welfare are essential for the enjoyment by all the people of the blessings of democracy”;

WHEREAS, The Local Government Code of 1991, Chapter II Section 16 states that, Local Government Units shall ensure and support the preservation and enrichment of culture, promote health and safety, enhance the right of the people to a balanced ecology, encourage and support the development of appropriate and self-reliant scientific and technological capabilities, improve public morals, enhance economic prosperity and social justice, promote full employment among their residents, maintain peace and order, and preserve the comfort and convenience of their inhabitants;

WHEREAS, Executive Order No.42 S. 2016 created an Incident Command System to provide the functions and responsibilities of key players to ensure the role of the LGU in providing a systematic way of handling emergencies and disasters;

WHEREAS, the Holy Week is fast approaching and the faithful are expected to congregate in local activities and pilgrimage areas that will undoubtedly draw a large number of crowd and visitors from nearby areas;

WHEREAS, the City of Baliwag will join our nation in the observance of Holy Week on April 01-09, 2023;

WHEREAS, there is a need to activate the Incident Command System and designate a Commander who will spearhead the implementation of the Incident Action Plan and ensure that adequate safety measures are in place for the observance of the Holy Week;



**DUGONG
BALIWAG
PUSONG
BALIWAG**

Serbisyong May Malasakit!

WHEREAS, PLTCOL Julius C. Alvaro is competent and qualified for the position as the commander of the Incident Command System and CINSP. Dianne Roselle G. Tamayo as the Deputy Commander.

NOW THEREFORE, by the powers vested in me by law, I, **FERDINAND V. ESTRELLA**, City Mayor of Baliwag, do hereby order the activation of the Incident Command System of Baliwag for the observance of Holy Week 2023 with the following provisions:

SECTION 1. COMPOSITION – the members of the Incident Command System are the following:

INCIDENT COMMANDER: **PLTCOL JULIUS C. ALVARO**
Philippine National Police

DEPUTY COMMANDER: **CINSP. DIANNE ROSELLE G. TAMAYO**
Bureau of Fire Protection

DEPUTY INCIDENT COMMANDER FOR CHURCH ACTIVITIES:

VC for St. Augustine Parish Church : **CAPT. CHRISTOPHER C. ALVARAN**
Brgy. Poblacion

VC for Our Lady of the Most Holy Rosary : **CAPT. ROSALINA D. CLEMENTE**
Brgy. Makinabang

VC for Lady of Mt. Carmel Parish : **CAPT. MANUEL M. KATIPUNAN**
Brgy. Sabang

VC for Immaculate Conception Parish : **CAPT. MARIO D. CATAP**
Brgy. Concepcion

VC for Sagrada Familia Parish : **CAPT. ENRICO R. DELA MERCED**
Brgy. Tangos

VC for Nuestra Señora delas Flores : **CAPT. TAGUMPAY C. CRUZ**
Brgy. Virgen Delas Flores

MEMBERS: **ARCH. ROBERTO E. SANTOS**
Baliwag Traffic and Management Office
MARVIN L. CASTRO
CDRRMO
DRA. MARY JOAN DJ. DINLASAN
City Health Office
MS. MYRNA P. REYES
CLGOO



MR. MICHAEL ISMAEL C. FLORES
PACC
MS. JESUSA G. VILLANUEVA
Baliwag Tourism Office
MR. ANTONIO C. SABLAN JR.
LYDO
MR. BRAINARD R. ARDOÑA
CICTO
MR. EDGAR S. LUNA
CENRO
MR. ROYETTE DC. MULLOT
Baliwag Web TV
MR. NOEL G. ENCARNACION
General Services Office

SECTION II. FUNCTIONS OF THE INCIDENT COMMANDER

2.1 Responsible for the over-all management response operations and determines incident objectives and strategies for Holy Week 2023;

2.2 Call for a Command Conference of all government offices and agencies including the members of the Incident Command System to ensure a centralized and coordinated action that would guide all members during the observance of Lent;

2.3 Establish the chain of command to provide an orderly manner to manage and implement strategies to accomplish the objectives; and

2.4 Communicate the over-all incident priorities, objectives, strategies and tactics to ensure a peaceful, safe and orderly observance of Holy Week activities;

SECTION III. FUNCTIONS OF THE DEPUTY INCIDENT COMMANDER

3.1 Assigned to lead specific divisions or groups and areas of responsibilities as designated by the Incident Commander;

3.2 Tasked to perform specific duties in functional sections indicated in the Incident Action Plan;

3.3 Assist the Incident Commander in ensuring the attainment and implementation of all plans set during the command conference.

SECTION IV. DUTIES AND RESPONSIBILITIES OF MEMBERS

4.1 Meet and discuss the details of the event, as well as the traffic routes and rerouting schemes during the observance;



4.2 Deliberate on issues and concerns that may arise and recommend measures that will ensure a safe, peaceful and meaningful observance of Holy Week;

4.3 Coordinate and ensure the availability of all logistic, communications, and other requirements that will be needed for an organized implementation of the programs and activities;

4.4 Provide necessary information and public assistance if incident arise during the observance;


4.5 Other tasks necessary and desirable in the full implementation of Holy Week 2023 in City of Baliwag.

SECTION V. REPEALING CLAUSE, all orders issuances and memorandum issued inconsistent herewith are hereby repealed and or modified accordingly.

SECTION VI. SEPARABILITY CLAUSE, If, for any reason or reasons, any part or provision of this Act shall be declared unconstitutional or invalid, other parts or provisions not affected thereby shall continue to be in full force and effect.

SECTION VII. EFFECTIVITY CLAUSE. This Administrative Order shall take effect immediately.

DONE this 29th day of March, 2023 at the City Hall of Baliwag, Bulacan.



FERDINAND V. ESTRELLA
City Mayor

By the Mayor:



ENRIQUE V. TAGLE
City Administrator

