

LALAWIGAN NG BULACAN  
**Bayan ng Baliwag**

TANGGAPAN NG PUNONGBAYAN

ADMINISTRATIVE ORDER NO. 002 S. 2019

**AN ORDER CREATING THE TECHNICAL WORKING GROUP FOR THE GEOGRAPHIC  
INFORMATION SYSTEM IN THE MUNICIPALITY OF BALIWAG**

**WHEREAS**, Geographic Information Systems (GIS) is currently being used and developed across national, local, and regional agencies, as well as the business community;

**WHEREAS**, GIS serves as a valuable medium for scientific investigation, resource management, and development planning;

**WHEREAS**, GIS provides for a computer system for storing, assembling, manipulating, and displaying geographically referenced material; and

**WHEREAS**, there exists a need to coordinate these efforts to provide a cost effective, efficient means of assembling and distributing this information among interested agencies and parties.

**NOW, THEREFORE, I, FERDINAND V. ESTRELLA**, Municipal Mayor, Municipality of Baliwag, Bulacan, by the virtue of the powers vested in me by

law, do hereby order the following:

**SECTION 1. COMPOSITION OF THE TECHNICAL WORKING GROUP.** The Technical Working Group for the implementation of GIS of Baliwag, Bulacan is hereby created and shall compose of the following members:

<b>CHAIRMAN</b>	:	<b>ENRIQUE V. TAGLE</b> <i>Municipal Administrator</i>
<b>VICE-CHAIRMAN</b>	:	<b>ENGR. NEMENCIO DE LEON</b> <i>Municipal Planning and Development Office</i>
<b>MEMBERS</b>	:	<b>BRAINARD ARDOÑA</b> <i>Municipal Information and Communications Technology Office</i>

**DUGONG  
BALIWAG  
PUSONG  
BALIWAG**

*Serbisyong May Malasakit*

**ENGR. ROMEO SANTOS**  
*Municipal Engineering Office*

**ALVIN LEE ASURO**  
*Municipal Disaster Risk Reduction and  
Management Office*

**TEOFISTA VILLARANDA**  
*Municipal Assessor Office*

**CLEMENTE LABAO**  
*Municipal Agricultural Office*

**DR. MARY JOAN DINLASAN**  
*Municipal Health Office*

**JOSE NILO FERNANDO**  
*Business Permit and Licensing Office*

**SECTION 2. FUNCTIONS AND RESPONSIBILITIES:**

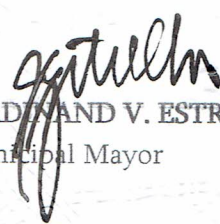
1. Identification of the whole GIS project;
2. Prepare program of plan and budget proposal;
3. Conducts monthly meetings for GIS updates and implementation;
4. Gather geographic data;
5. Geocoding of the captured data into digital form;
6. Conduct evaluation and monitoring of the project for the COA quarterly and as needed;
7. Other as may be specified

**REPEALING CLAUSE.**All orders, issuances and memorandum issued inconsistent herewith are hereby repealed and/ or modified accordingly.

**SEPARABILITY CLAUSE.**If any section or part of this Administrative Order is held unconstitutional or invalid, the other sections or provisions not otherwise affected shall remain in full force or effect.


**EFFECTIVITY CLAUSE.** This Administrative Order shall take effect immediately.

Done in the Municipality of Baliwag, this 7<sup>th</sup> day of March 2019.

  
**FERDINAND V. ESTRELLA**  
Municipal Mayor



By the Mayor:

  
**ENRIQUE V. TAGLE**  
Municipal Administrator