



LALAWIGAN NG BULACAN  
**Pamahalaang Bayan ng Baliwag**

TANGGAPAN NG PUNONGBAYAN

ADMINISTRATIVE ORDER NO. 002 S. 2018

**REAPPOINTMENT OF OFFICERS TO STEER AND MONITOR COMPLIANCE OF THE MUNICIPALITY OF BALIWAG IN CONSONANCE WITH THE SEAL OF GOOD LOCAL GOVERNANCE (SGLG) BID**

WHEREAS, spurred by the commitment to *Serbisyong May Malasakit*, the Municipality of Baliwag has attained numerous achievements pertaining to the provision of exceptional public service to its community;

WHEREAS, it is the goal of this administration to continue its pattern of rapid growth into the foreseeable future;

WHEREAS, through different orders and memoranda, the Municipality of Baliwag has appointed individuals who will oversee implementation of programs and compliance of offices and institutions to the Seal of Good Local Governance's standards;

WHEREAS, there is a need to reappoint the officials who took charge in the supervision of clusters and to assign individuals who will spearhead the preparation of the municipality to different programs;

NOW, THEREFORE, I, FERDINAND V. ESTRELLA, Municipal Mayor of the Municipality of Baliwag, Bulacan by virtue of the powers vested in me by law do hereby order:

**SECTION 1. REAPPOINTMENT.** The following persons are hereby reappointed to steer and monitor compliance of the Municipality of Baliwag in consonance with the Seal of Good Local Governance (SGLG) bid.

Chair : MR. ENRIQUE V. TAGLE  
Municipal Administrator

**DUGONG  
BALIWAG  
PUSONG  
BALIWAG**

*Serbisyong May Malasakit*

Vice- chair : **MS. MELANIE CRUZ**  
Chief of Staff

Secretariat : **MS. CLARINDA OFELIA GUANZON**  
Municipal Administrator's Office

Focal Person per Cluster:

1. Financial Administration - **MS. RHEA DIANA PAYURAN**  
Municipal Accounting Office
2. Disaster Preparedness - **MR. ALVIN LEE ASURO**  
MDRRMO
3. Public Order and Safety - **ATTY. ROBERT JOHN DONESA**  
Baliwag Polytechnic College  
  
**P/SUPT. FROILAN UY**  
Philippine National Police
4. Social Protection - **MS. JINKY BERNARDINO**  
Community Affairs Office  
  
**MS. JOSEPHINE LOPEZ**  
Municipal Social Welfare and Development Office  
  
**MS. CAROLINA SAN JUAN**  
Local School Board Secretariat  
  
**MS. BRENDA BERNARDO**  
Municipal Nutrition Population Office
5. Environmental Compliance Audit -**MR. EDGAR LUNA**  
Municipal Environment and Natural Resources Office
6. Arts, Culture and Tourism - **MR. EDWIN BAUTISTA**  
Municipal Tourism Office

**MS. LAARNIE LAURO**  
Municipal Tourism Office

7. Business Friendliness and  
Competitiveness

- **MS. KAREN JOY RIVERA**  
Investment Promotions Unit

**MR. HENRY CRUZ**  
Business Permit and Licensing Office

*The following head of offices are hereby directed to lead the preparations for the following concerns:*

1. Civil Service Commission Evaluation - **MS. ESTHER CABIGAO**  
HRMO
  
2. A. Central Luzon Growth Corridor Foundation Inc.- **MS. KAREN JOY RIVERA**  
B. National Competitiveness Council - Investment Promotions Unit  
C. Cities and Municipalities Competitiveness Index -  
**MR. ENRIQUE TAGLE**  
Municipal Administrator
  
3. Environmental Compliance Audit - **MR. EDGAR LUNA**  
MENRO
  
4. Seal of Good Education Governance - **DR. EMITERIO TIBURCIO**  
BTECH  
  
**MS. CAROLINA SAN JUAN**  
Municipal Administrator's Office  
  
**DR. ARCELI RALLETA**  
**MR. WILLIAM ORTEGA**  
DepEd District Supervisors

- |   |   |   |
|---|---|---|
| 5. Constituency Governance  | - | MS. ESTHER CABIGAO<br>HRMO  |
| 6. E-Gov. Award   | - | MR. BRAINARD ARDONA<br>MICTO  |
| 7. Transparency Seal  | - | MS. RENALYN LUMABAS<br>Municipal Budget Office<br><br>MR. HERSON CRUZ<br>ARO<br><br>MR. NORMAN RAMON<br>Municipal Accounting Office |
| 8. Seal of Good Financial Housekeeping                                      | - | MS. RHEA DIANA PAYURAN<br>Municipal Accounting Office   |
| 9. Public Financial Management Assessment Tool                              |   |   |
| a. Assessment   | - | ENGR. NEMENCIO DE LEON<br>MPDC  |
| b. Implementation   | - | MS. RHEA DIANA PAYURAN<br>Municipal Accounting Office   |
| 10. A. Seal of Child Friendly Municipality<br>B. Children Code (Monitoring) | - | MR. GERARD TOLENTINO<br>MSWDO   |
| 11. Best Municipal Police Station   | - | P/SUPT. FROILAN UY<br>PNP   |
| 12. Gawad Kalasag   | - | MR. TAGUMPAY CRUZ<br>MR. ALVIN LEE ASURO<br>MDRRMO  |